

***Genesee County Medical Control Authority***

System Protocols  
AGENCY VEHICLE INVENTORY

Page 1 of 1

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***Agency Vehicle Inventory***

Each EMS agency in Genesee County (MFR, BLS, LALS or ALS) must submit a list of current vehicles as part of the annual relicensure process. This list should include vehicle I.D. number, year, make, level of licensure of each vehicle and current license plate for each vehicle operating in the fleet. Also submitted should be the GCMCA-issued vehicle number as it corresponds to the vehicle I.D. number. This requirement can be met by submitting Part 2 of the license (if the agency adds the GCMCA-issued vehicle number) or written communication containing the required information.

Any vehicle changes made throughout the year must be submitted to the Genesee County Medical Control Authority. Notification may be completed by either submitting Part 2 of the license (with the addition of the GCMCA-issued vehicle number) or written communication containing the required information. The agency must submit state license changes to the GCMCA at least 7 days prior to the change, as changes to the 911 system could take up to this length of time.

In addition, all vehicles licensed by an agency will be considered to be mechanically fit if they comply with the state's Ambulance Safety Inspection checklist. All units must be in compliance with this check list at all times. As part of an agency's annual Letter of Compliance submitted with their annual relicensure, an agency must submit signed documentation from a licensed certified mechanic that all vehicles are in compliance with this checklist. All new agencies will also be required to submit documentation as outlined above regarding the mechanical fitness of their vehicles.